



Welcome to our meeting!

Meeting Venue: Main floor public area at Station Square (200 S Main St)

Online: Zoom Meeting ID: 2083601934 Zoom Password: 123456

MEETING THEME: Chocolate Chips **WORD of the DAY: Temper**

Meeting Agenda

President
Terry Yackley, DTM

VP Education
Meg White, DTM

VP Membership
Jeff Goodrich, PM2

VP Public Relations
Al Kunz, EC2, EC4

Secretary
Dan Karlan, DTM

Treasurer
Dan Karlan, DTM

Sergeant at Arms
Dave Morrison, PM5,
EH5, VC5

Location can be found
on our website
[https://648473.
toastmastersclubs.org](https://648473.toastmastersclubs.org)

Toastmasters
International
www.toastmasters.org

Club Mission
We provide a supportive
and positive learning
experience in which
members are
empowered to develop
communication and
leadership skills,
resulting in greater self-
confidence and personal
growth.

Time	Role / Agenda Item for May 15, 2024	Member
7:00PM	Presiding Officer Opens meeting by welcoming guests, delivers announcements.	Terry Yackley, DTM
7:03PM	Presiding Officer WEEKLY WINS - leads the club in sharing various personal wins. Introduces Toastmaster of the night.	Terry Yackley, DTM
7:08PM	Toastmaster Introduces today's theme and introduces the General Evaluator	Carla Schielke, ACB, CL
7:09PM	General Evaluator Introduces Evaluation Team (Evaluators, Timer, Grammarian) and asks Timer and Grammarian to explain their roles.	Dan Karlan, DTM
7:10PM	Grammarian Explains role, provides word of the day and its definition.	Meg White, DTM
7:11PM	Timer Demonstrates timing devices, explains timing of green, yellow, and red signals, verifies time requirements of the speaker(s).	Al Kunz, EC2, EC4
7:12PM	Toastmaster Toastmaster may tell a joke to start the meeting, possibly related to the theme. Toastmasters introduces the speaker of the day.	Carla Schielke, ACB, CL
7:13PM	Speaker #1 Speaker #1 gives a prepared speech fulfilling an assignment from a Pathways project.	Terry Yackley, DTM
7:20PM	Toastmaster Toastmaster introduces second speaker of the day.	Carla Schielke, ACB, CL
7:21PM	Educational Speaker The Educational Speaker gives a prepared speech about club/program tips and tricks; fulfilling an assignment from a Pathways project, if desired.	
7:36PM	Table Topics Master Toastmaster introduces Table Topics Master who then calls on members to give impromptu 1-2 minute speeches. Table Topics Master hand the meeting to the General Evaluator.	Jeff Goodrich, PM2
7:41PM	General Evaluator Explains evaluation portion of the meeting. Introduces the first speech evaluator.	Dan Karlan, DTM
7:43PM	Evaluator #1 Evaluates the first Speaker's speech based on the Pathways project evaluation form.	
7:46PM	General Evaluator Introduces the second speech evaluator (if the Education Speaker is also fulfilling a Pathways project).	Dan Karlan, DTM
7:47PM	Evaluator #2 Evaluates the Education Speaker's speech based on the Pathways project evaluation form.	
7:50PM	General Evaluator Calls for Timer's & Grammarian's Reports.	Dan Karlan, DTM
7:51PM	Timer	Al Kunz, EC2, EC4
7:52PM	Grammarian	Meg White, DTM
7:53PM	General Evaluator The General Evaluator gives an evaluation of the meeting.	Dan Karlan, DTM
7:56PM	Toastmaster Gives closing comments & returns meeting to President.	Carla Schielke, ACB, CL
7:57PM	Presiding Officer	Terry Yackley, DTM
8:00PM (end)	Calls for any club business & closes meeting.	